**Logo, company name

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IT\_SOP\_33

Procedure Name: BHR - Making requests using CYBERLABS - Immunology Microbiology

Version 1.0

Date: 25/10/2022

Document Revision History.

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| 25/10/2022 | 1.0 | PH | First issue |
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## Introduction.

This document provides details of how to make requests using CYBERLABS - Immunology Microbiology for BHR.

## Scope.

This document defines how Communitas Clinics staff or clinicians can order Immunology reports from BHRl, using the Cyberlab system linked within SystmOne

## Update Policy.

The authorised document editors will review this policy annually and submit revisions to the Document owner for approval.

The authorised document editors will maintain and monitor, as required, data regarding the suitability of this procedure and amend, as necessary.

## Show patients record

To request bloods or swabs you will need to start by being in the patients record.

Graphical user interface, text, application, email

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## Right-click on Pathology & Radiology on left hand panel

On the left-hand panel, right-click on Pathology & Radiology

Graphical user interface, text, application, email

Description automatically generated

## Select New Electronic Pathology/ Radiology Request

Select New Electronic Pathology/ Radiology Request

Graphical user interface, text, application

Description automatically generated

## Select OK

Leave as ‘Any’ and select OK

Graphical user interface, application

Description automatically generated

Select King George Pathology lab

Click on King George Pathology lab

Barking, Havering and Redbridge University Hospitals NHS Trust

Graphical user interface, text, application, email

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## Show new screen

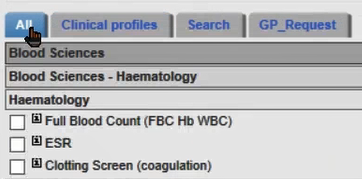
Select the blue arrow on top right to continue

Graphical user interface, application

Description automatically generated

## Select All

To bring up all blood requests, select All



## Click on specific IgE deselect, select ear swab, deselect

Select the bloods you would like to request. Or select request for the swab.

Graphical user interface, text, application, email

Description automatically generated

## Click on blue arrow

Select the blue arrow on top right to continue

Graphical user interface, application

Description automatically generated

## Show final requesting window

Input clinical comment. If you are requesting for specific IgE, state the specific allergens to be tested in the box below.

Graphical user interface, text, application

Description automatically generated

## Click on the Blue arrow

Select the blue arrow on top right to continue

Graphical user interface, application

Description automatically generated

## Confirmation Page

Your request has now been sent. A PDF of the form will open automatically. If this does not open, select ‘print summary page in the top right-hand corner.

Graphical user interface, text, application

Description automatically generated

## Print

Select print

Graphical user interface, text, application, email

Description automatically generated

## Log out

You must log out of cyberlab using the blue arrow in the top right-hand corner.

